



Construction Trades II Virtual Learning

One Trade Many Careers

Chapter 4

April 28, 2020

Construction Trades II

Lesson: April 28, 2020

Objective/Learning Target:

*Check depth of knowledge with the quiz provided.

WHICH ONE OF THE FOLLOWING WORDS DESCRIBE A PERSUASIVE WORK DOCUMENT?

- complete
- complex
- convincing
- quality conscious





ANSWER: CONVINCING



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ANSWER: PROOFREADING

WHAT TYPE OF THINKING ARE YOU ENGAGED IN WHEN YOU ASK ABOUT THE PAY AND BENEFITS OF A JOB YOU ARE CONSIDERING?

- constructive
- associative
- critical
- creative





ANSWER: CRITICAL

TO MAKE SURE YOU UNDERSTAND A WRITTEN DOCUMENT, THE FIRST STEP IS TO _____ THE DOCUMENT BY LOOKING IT OVER QUICKLY TO GET AN IDEA OF WHAT IT'S ABOUT.

-scan

-reread

-read

-skip





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ANSWER: SCAN

WHEN PROOFREADING A IMPORTANT DOCUMENT, YOU CAN ASK A _____ READER, SOMEONE WHO HAS NOT SEEN THE DOCUMENT BEFORE, TO READ IT AND PROVIDE HONEST FEEDBACK.

-professional

-test

-average

-poor



ANSWER: TEST

SHOWING UP ON TIME FOR WORK EVERY DAY AND DOING YOUR JOB WITH
LITTLE OR NO SUPERVISION DEMONSTRATES THAT
_____ IS ONE OF YOUR PERSONAL QUALITIES.

- reliability
- dependability
- tardiness
- Options 1 and 2





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ANSWER: OPTIONS 1 AND 2

EMOTIONS PLAY AN IMPORTANT ROLE IN LOGICAL THINKING.

True or False?



ANSWER: FALSE

BY DEFINITION, BEING QUALITY CONSCIOUS MEANS USING EXPENSIVE MATERIALS.

True or False?





ANSWER: FALSE

EVERY WRITTEN BUSINESS DOCUMENT SHOULD BE PERSUASIVE.

True or False?





ANSWER: TRUE



ANSWER: TRUE